

Minnewashta Elementary PTO Meeting Minutes

August 28, 2018

6:30 p.m. to 7:45 p.m.

PTO Present: Melissa Uittenbogaard, Heidi Post, Rachel Turnbull, Barb Seifert, Cindy Andress, Heather Solano, Andrea Bach

PTO ABSENT: Victoria York, Brandi Virgin, Erin Marasco

Melissa Uittenbogaard called the meeting to order at 6:30p.m.

I. Welcome and introductions, Melissa Uittenbogaard

New Members:

Heidi Post- Co-President

Heather Solano- Volunteer Coordinator

Rachel Turnbull agreed to work with Carol to submit the weekly newsletter.

II. Secretary's Report

Confirmation that the May minutes are approved.

III. Brandi Virgin, Treasurer, Treasurer's Report

2018-19 budget to be voted on in Sept:

- PTO supports covering Kinder Arboretum field trip.
- No further grade-level field trips to be covered at this time
- Jeff Dayton contribution will be TBD based on Kindness Retreat budget. (Cindy inquiring to confirm it will be covered by the district.)
- Lisa McHugh has requested that RSK have a separate enrichment budget. The enrichment budget is a per child allotment, so the RSK team can submit a separate request from the Kindergarten budget-

which includes RSK numbers. Heidi will communicate this back to Lisa.

- New budget lines to be voted on at September meeting:
 - o Family Service Night \$500
 - o Math IXL \$5000

IV. Barb Seifert, Fundraising Director

Boosterthon:

- October 1 (pep rally) - October 10 (run)
- \$3600 from sponsors toward shirt costs of \$3800.
- Barb ordered shirts 8/28.

ACTION: Barb to email Vicki for thank you notes for sponsors

Financial goal: \$30,000

Next steps:

- Boosterthon staff will be at the open house on 8/29
- Posters around the school
- Social media campaign

Give to the Max Day:

Will be promoted in November.

V. Andrea Bach, Co-Vice President

- Andrea will draft a communication to go to teachers about the enrichment budgeting and process to be sent by Cindy in early October.

VI. Heather Solano, Volunteer Coordinator

-Sign-ups for volunteer opportunities are ready for the Open House

IX. Melissa Uittenbogaard, Heidi Post President

Carnival: Melissa and Heidi have been communicating with the Carnival team about the future of the event. The current planning committee has stepped down, with the offer to mentor the new committee. The consensus is that it has not run its course yet, so we need a new team of people to coordinate the event. Heather has a signup prepared for the Open House. Potential date 5/4/2019.

Event Chair Chart: Melissa sent the updated link to all PTO members. Each board member should check in with their event chairs as appropriate.

Meeting Time Change: Propose PTO meeting to begin at 6pm for future meetings beginning in September. All in attendance agreed with the time change.

ACTION: Melissa will check with the remaining board members.

Speaker Series at PTO meetings: Discussion about incorporating speakers a couple of times during the year to speak about topics relevant to MWTA in an effort to draw in additional attendees to PTO meetings.

Crayola Recycle Program:

ACTION: Heidi will talk to Jen and Carol to see who at Minnewashta has run this in the past. May be a potential Volunteer position in the future.

Next meeting: Sept 15, 2018, 6pm

Meeting adjourned at 7:44 p.m.

Respectfully submitted by Andrea Bach